

Date: 23/01/2023

MEETING NOTICE

A meeting of the Governing Body is scheduled on 24th January 2023 at 09.00 A.M. in the Chairman's office through online mode. All the Governing Body members are requested to make it convenient and attend the meeting.

Agenda:

1. Review of progress on minutes of previous meeting
2. Admission progress
3. Submission of compliance report for CSE departments
4. Result Analysis
5. Budget
6. Events and Activities
7. Review of placement status
8. Review of Vision, Mission and PEO's for Various Departments
9. Increase and Decrease in Intake
10. Financial audit
11. Service Rules
12. Review of Consultancy and Funding projects
13. Review and approval of IQAC, BOS and Academic council minutes of the meeting
14. Delegation of Financial powers to principal
15. Any other points


23/1/23
Dr. P. Santosh Kumar Patra
Chairman & Principal

Cc:

1. Sri M. Laxman Reddy, Chairman / President
2. Sri G. Chandrasekhar Yadav, Vice-Chairman / Vice-President
3. Sri Ch. Mahender Reddy, General Secretary
4. Sri G. Narasimha Yadav, Treasurer
5. Sri M. Rajashekar Reddy, Joint Secretary
6. Mr. Ch. Sathi Reddy, Eminent Professional (Industrialist)
7. Mr. Bhanu Prakash Reddy, Eminent Professional (Technologist)
8. Prof. Nitin Dindorkar, UGC Nominee and Professor in Civil Engineering, MANIT (Bhopal)
9. Dr. M. A. Srinivas, JNTUH Nominee
10. Dr. K. Vijay Kumar Reddy, Eminent Academician (JNTUH)
11. Dr. S.V.S. Rama Krishnam Raju, IQAC Co-ordinator
12. Dr. D.V. Sreekanth, Member, Educationalist
13. Dr. D. Ranadheer Reddy, Educationalist
14. Dr. N. Ramachandra, Member, Educationalist

PRINCIPAL
St. MARTIN'S ENGINEERING COLLEGE
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Survey No. 98 & 100, Dhulapally (V)
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Secunderabad-500 100, Telangana.

Ref.No. SMEC/GBM/2022-23/01

Date: 24.01.2023

Minutes of the Governing Body Meeting

The Governing Body meeting held on 24th January 2023 at 09:00 AM through online and following members were present.

S.No.	Name of the Faculty	Designation	Signature
1	Sri M. Laxman Reddy	Chairman, SMEC	M. Laxman Reddy
2	Sri G. Chandrasekhar Yadav	Vice-Chairman, SMEC	
3	Sri Ch. Mahender Reddy	General Secretary, SMEC	Ch. Mahender Reddy
4	Sri G. Narasimha Yadav	Treasurer, SMEC	
5	Sri M. Rajashekar Reddy	Joint Secretary, SMEC	M. Rajashekar Reddy
6	Dr. P. Santosh Kumar Patra	Principal & Member Secretary, SMEC	
7	Mr. Ch. Sathi Reddy	Eminent Professional (Industrialist)	Ch. Sathi Reddy
8	Mr. Bhanu Prakash Reddy	Eminent Professional (Technologist) MD, Grey Logic Technologies	Approved obtained through E-mail.
9	Prof. Nitin Dindorkar	UGC Nominee, Professor in Civil Engineering, MANIT (Bhopal)	Approved obtained through E-mail.
10	Dr. M. A. Srinivas	JNTUH Nominee, Professor & Head, Department of Mathematics	
11	Dr. K. Vijay Kumar Reddy	Professor of Mechanical Engineering, Director R&D, JNTUH, Management Nominee	
12	Dr S.V.S.Rama Krishnam Raju	Dean Academics, Professor of ECE, IQAC Co-ordinator, SMEC	
13	Dr. D.V. Sreekanth	Professor & Head, Department of Mechanical Engineering, SMEC	
14	Dr. D. Ranadheer Reddy	Professor & Head, Department of Humanities & Sciences, SMEC	
15	Dr. N. Ramachandra	Professor & Head, Department of Electrical and Electronics Engineering, SMEC	

Dr. P. Santosh Kumar Patra, Principal SMEC has extended a warm welcome to all the governing body members participating in the meeting and the following points were discussed in the meeting.

Agenda Point 1: Review of progress on minutes of the previous meeting

- Progression from the previous GB meeting have been discussed in GB meeting, accepted and approved.

Agenda Point 2: Admissions

- Total Admissions (99.53%) and Branch wise/Program wise admissions were discussed in GB meeting and all GB members have appreciated and approved.

Agenda Point 3: NBA compliance report for CSE department.

- All UG programs are NBA Accredited and its report have been discussed in the GB meeting and all GB members appreciated and approved.
- Submission of Compliance for NBA Re-Accreditation of Computer Science and Engineering have been discussed in the GB meeting and approved.

Agenda Point 4: Result Analysis

- Examinations were conducted successfully and Results announced in stipulated time by following JNTUH guidelines and the Result obtained (69.56%) were discussed in GB meeting. All GB members appreciated and approved.

Agenda Point 5: Budget

- Budget utilization for the year 2023-24 with respect to planning of all the departments, staff salaries, Library and R&D etc., all together the total Budget for 2023-24 is Rs 52,05,13,561/- was discussed in the GB meeting and all GB members accepted and approved, however GB members also decided to increase the budget as per need.

Agenda Point 6: Events and Activities

- Events and Activities (Workshops, Webinars, Faculty development programs, National/International conferences, etc.,) conducted by all the departments during this academic year have been discussed in the GB meeting. All GB members appreciated and approved.

Agenda Point 7: Review of placements status

- As on today 689 students placed successfully in different reputed companies. So far there are 40 companies visited for campus placements and there are many companies are in pipeline and it was discussed in GB meeting and all GB members appreciated and approved.

Agenda Point 8: Review of Vision, Mission and PEO's for various departments as well as Review of Vision & Mission of the institute

- Institute as well as all Departments Vision, Mission and PEOs were discussed with GB members and approved.
- CO-PO/PSO Mapping, attainments, PEOs consistency with Mission, consistency of Vision of all departments with college vision were reviewed in GB meeting and approved.
- Curriculum gaps were discussed in GB meeting and approved.
- Content beyond Syllabus and delivery methods for all departments were discussed in GB meeting and approved.

Agenda Point 9: Increase and decrease in Intake

S.No.	Name of the Course	Current Intake (2022-23)	Proposed Intake (2023-24)	Remarks
1	Computer Science and Engineering (Artificial Intelligence and Machine Learning)	120	180	Proposed to Increase to 180
2	Computer Science and Design	60	0	Closure/Merger with CSE (AI&ML)
3	Artificial Intelligence and Data Science	120	180	Proposed to Increase to 180
4	Mechanical Engineering	30	0	Proposed to Closure Admission Details: 2020: 32/180 (17.77%) 2021: 10/60 (16.66%) 2022: 00/30 (0.00%) Average:15.55%
5	Civil Engineering	30	0	Proposed to Closure Admission Details: 2020: 70/120 (58.33%) 2021: 24/60 (40.00%) 2022: 00/30 (0.00%) Average:44.76%
6	Electronics and Communication Engineering	210	240	Proposed to Increase to 240

7	Electrical and Electronics Engineering	30	0	Proposed to Closure Admission Details: 2020: 41/60 (68.33%) 2021: 20/60 (33.33%) 2022: 22/30 (73.33%) Average:55.33%
8	Artificial Intelligence and Machine Learning	60	60	No Change
9	Computer Science and Engineering	240	240	No Change
10	Information Technology	180	180	No Change

- Closure of Civil Engineering, Electrical and Electronics Engineering, and Mechanical Engineering.
- Closure / Merger of Computer Science and Design with Computer Science & Engineering (Artificial Intelligence and Machine Learning)
- Increase in intake of Computer Science & Engineering (Artificial Intelligence and Machine Learning) from 120 to 180.
- Increase in intake of Artificial Intelligence and Data Science from 120 to 180.
- Increase in intake of Electronics and Communication Engineering from 210 to 240.

The above points are discussed in the GB meeting thoroughly in all aspects and all GB members accepted and approved the proposed intake listed above.

Agenda Point 10: Financial Audit

- Financial Audit will be done with External Auditors twice in a year. This year first Financial Audit was conducted on 3-11-2022 and it was discussed in GB meeting and approved.

Agenda Point 11: Service Rules

- Service rule book is reviewed in GB meeting and approved.

Agenda Point 12: Review of Consultancy and Funding Projects

- Nearly 42 lakhs Funding projects from 8 different organizations were discussed in GB meeting and all GB members appreciated and approved.
- 630.85 crores third party Consultancy works from GHMC, Govt., of Telangana, around 150 crores third party Consultancy works from HMWSSB, Govt., of Telangana.

- 20.06 Lakhs funding received form MSME under IDEA HACKATHON were discussed in GB meeting and all GB members appreciated and approved.

Agenda Point 13: Review and approval of IQAC, BOS and Academic council minutes of the meeting

- All the Minutes of IQAC meetings, BOS of all UG and PG courses and Academic Council meeting have been discussed in the GB meeting, accepted and approved.

Agenda Point 14: Delegation of Financial powers to principal

- Management & Board member complimented and appreciated Principal for his hard work and dedication. It is also noticed there are lot of growth in academics, placements as well as in R&D. For the smooth administration and approval, the Board Members were pleased to delegate all powers and up to Rs. 20 Lakhs financial approval for the administration works to Principal since 20-10-2017 and approved to continue the same.

Agenda Point 15: Any Suggestions

- GB members appreciated the initiation of consultancy projects from GHMC and HMWSSB.

Snapshots of Meeting



Dr. P. Santosh Kumar Patra
24/1/23
Dr. P. Santosh Kumar Patra
Principal & Member Secretary

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